

SAUGATUCK-DOUGLAS DISTRICT LIBRARY
BOARD MEETING
December 6, 2023

- I. Meeting Called to order at 7:06pm by Chairman David Blatt. The following were present: Library Director (ex officio) Ingrid Boyer, Ellie Caruthers representing the Friends of the Library, Trustees: David Blatt, Janice Krakowski, Demetrhea Terrien, and Frank Aiello.
- II. The Agenda (See Appendix) was passed by unanimous consent.
- III. The Minutes from the October 2023 meeting (See Appendix) were passed by unanimous consent.
- IV. No public comment
- V. Library bills were presented by Director Boyer (See Appendix). Demetrhea Terrien presented a motion to pay the bills, Frank Aiello seconded the motion. The motion was passed with 4 members voting yes and 0 members voting no.
- VI. Financial Report (balance sheet and Profit and Loss Statement) was presented by director Boyer (see Appendix).
- VII. The Librarian's Report was presented by Director Boyer (See Appendix).
- VIII. Committee Reports
 - A. Financial Consultant RFP (Larry Blose & David Blatt)
 - Defer until the next meeting.
- IX. Old Business was presented by Director Boyer.
 - A. Strategic Planning Update
 - Carol Dawe, Ingrid Boyer, David Blatt, and Demetrhea Terrien met on November 13th where they shared their feedback based on survey responses and compiled them into a draft of goals and objectives as well as an action plan. After the board approves, the staff will put it into action. The draft will be ready for the January meeting.
 - B. New Trustees
 - City of Saugatuck – there is one more candidate to interview. There is a new mayor, which is why this process has been delayed.
- X. New Business
 - A. Election of Officers (SLATE: President--David Blatt, Vice President--Janice Krakowski; Treasurer—Larry Blose; Secretary—Demetrhea Terrien)
 - Janice Krakowski gave a brief intro
 - No nominations from the floor

- Janice Krakowski presented a motion to approve the SLATE as is, Demetrhea Terrien seconded the motion. The motion was passed with 4 members voting yes and 0 members voting no.

XI. Guest: Friends of the Library representative

Ellie Caruthers representing the Friends of the Library made the following comments:

- The treats for this meeting were baked by Susan Blose, Gini Cooper, and Christi Allen.
- The Friends had a final meeting today and have some final numbers from fundraising events and donations to report: \$16,000 came in, \$7,000 was paid out, leaving \$11,000. A conservative amount has been put into the account, which is currently at \$85,000, and the rest has been invested in a CD.
- Carol Carra has put so much work into curating the used bookstore. David Blatt asked how that was going, Ellie Caruthers noted that they need more children's books and literary fiction. All other categories are well stocked.

XII. Next Meeting: January 17, 2024 at 7:00 pm

XII. Adjournment by unanimous consent at 7:39 PM.